



Grant Opportunities for American JETs  
**American JETs Micro-grant Initiative 2017-2018**

**Application**

**Background**

The United States Japan Exchange & Teaching Programme Alumni Association (USJETAA) with the United States Embassy in Tokyo, Japan invites all current U.S. JET participants to apply for the 2017-2018 JET Micro-grant Initiative.

Through this initiative, funded by the U.S. Embassy Tokyo, grants of \$500 to \$1,000 each will be awarded to fund activities that promote English language education, encourage future travel and study in the United States, and introduce American culture and values to students in Japan. Recognizing that all JET teachers are cultural ambassadors in their Japanese communities, this program ultimately seeks to strengthen the ties of friendship between the peoples of Japan and the United States of America.

**About USJETAA**

USJETAA is an independent, self-sustaining 501(c)(3) tax-exempt nonprofit organization that serves as a resource for and about the JETAA network and alumni in the United States. It facilitates cooperation and communication among JETAA chapters with the business community, education community, governments of Japan and the United States, U.S.-Japan-related organizations, and the global Japanese community, thereby creating a dynamic network that enables JET alumni to be actively engaged with each other, in their communities and with others involved in U.S.-Japan relations.

For more information about USJETAA, please visit [www.usjetaa.org](http://www.usjetaa.org).

Completed applications may be sent via email to [llukaszewski@jusfc.gov](mailto:llukaszewski@jusfc.gov) (subject line: America JET Micro-grant Initiative Application) or mailed to:

**USJETAA JET Micro-grant Initiative**  
**1201 15<sup>th</sup> Street, NW, Suite 330**  
**Washington, DC 20005**  
**USA**

**Applications are due Wednesday, November 15, 2017**

**Important Dates:**

Application Deadline: November 15, 2017

Awardees Announced: December 1, 2017

Grant Period: December 1, 2017 – May 31, 2018

Interim Report Due: March 1, 2018\*Projects completed by the interim project deadline can include the interim report form with the final report.

Final Report Due: Final reports are due 30-days after the completion of the project, and no later than June 15, 2018, for projects completed in May.

**\*Applicants must be U.S. Citizens\***

**U.S. JET Micro-grant Initiative Proposal  
Application Form**

1. Applicant's Name (LAST, first, middle):
  
2. Are you a U.S. Citizen? \*Applicants must be U.S. Citizens
  
3. Dates of your JET assignment in Japan:
  
4. Assigned city/town and prefecture:
  
5. Assigned school name(s) and grade levels:
  
6. Contact information  
Full Mailing Address:  
  
  
Phone number:  
  
  
Email address:
  
7. Co-applicants: (Please list citizenship of all co-applicants)
  
8. Your specific roles and responsibilities in your assignment as a JET:
  
9. Please indicate the audience/participants for proposed project:
  
10. Proposed project categories (Please choose all that apply from the categories below):
  - Promoting studying in the United States
  - Promoting English learning
  - Promoting United States culture
  - Promoting sports/art/music exchange (circle applicable category)
  - Promoting women's empowerment
  - Promoting STEM education
  - Other (Provide description):

11. Project Title:

*Example: U.S. Study Abroad Info Session by America JET Embassy Volunteers (AJEV)*

□

12. Project Description (60-150 words):

*Example (based on a recent Embassy funded project to a group of three JET teachers):*

*A group of three U.S. JETs will organize an information session about U.S. exchange study for approximately 40 Japanese high school and university students and their parents. The organizers will recruit Japanese who recently studied in U.S. high schools and universities. Those “returnees” will speak about their varied experiences. Participants will have a chance to speak with the returnees in small groups before enjoying light refreshments.*

□

13. Potential Impact:

*Please explain how the proposed project will advance English language instruction, encourage study in the U.S. and strengthen U.S.-Japan ties.*

□

14. List primary materials needed to accomplish proposed project:

□

15. List of potential collaborators/partner organizations:

□

16. Proposed grant amount:

□

*Note: Please include budget expenses for specific items. Proposed amount may include budgets for program refreshments, but alcohol is strictly forbidden. Venue rental may be included as a budget expense. Copies of all receipts will be required as part of the final budget report.*

17. Proposed project date(s):

□

*All projects must be completed by May 31, 2018.*